



**PROPERTY
UPSURGE**
Masters In Management

There are 3 easy ways to return this form:

1. Fax it to us at: 1-866-531-3314
2. Email it to us at:
info@propertyupsurge.com
3. Mail it to:
2015 Shasta St Redding CA 96001

Tenant Questionnaire Letter

Building Being Acquired | Please respond within 72 hours

Tenant Name:	
Property Address:	

As you may know, we are in the process of potentially acquiring the building and would appreciate your cooperation in answering the following questions, so that we can better serve you.

1. How long have you been working in the building?

2. Why did your company select this building versus other buildings?

3. Has the landlord been generally responsive in meeting your needs?

4. Do you currently have any disputes with the landlord?

5. Do you have any outstanding service requests?

6. What is the most common service request you make to the landlord?

7. Is your suite generally too hot, too cold, or comfortable most of the time?

8. Are there any water leaks? Have there been any water leaks?

9. Have there been any unusual odors?

10. Have there been any power outages?

11. Are the hallways generally kept clean and neat?

12. Are the bathrooms kept clean?

13. Does the janitorial service adequately clean your suite?

14. Is the exterior of the building kept clean and neat?

15. Do you feel safe walking to your car in the evening?

16. What do you like about the location of your offices? What do you dislike?

17. Can you always find a parking space?

18. What additional amenities or services would you like added to the building?

19. What improvements would you like added to your suite?

20. Is your suite crowded? Do you need more or less space?

21. Is your current business expanding, contracting or staying about the same?

22. If your lease came up for renewal now, would you consider staying in the building?

23. Do you anticipate remaining in the building once your lease expires?

24. Any problems with the elevator?

25. Any problems with the heating and air conditioning?

26. Any problems with the plumbing?

We would like to thank you for your cooperation. If you have any suggestions or requests to make your office more comfortable and productive, please let us know.
